Sign Up for Direct Deposit!!

In an effort to reduce the county's cost in processing warrants, we are encouraging vendors with County of Kern to consider direct deposit for all of your accounts payable transactions.

The ACH form includes a box for your company's e-mail address. By providing this email address, you will receive invoice and payment information that will match the ACH transaction credited to your account the next business day.

Attached is a Direct Deposit Enrollment Form. Please complete the following directions below:

- ➤ Complete the form in its entirety, making sure routing number and account numbers are correctly entered. Provide a copy of the vendor's bank letter detailing your account information AND a voided check or deposit slip.
- Mail or deliver directly to: Kern County Auditor-Controller, 1115 Truxtun Avenue 2nd Floor Bakersfield, CA 93301, Attn: Accounts Payable
- This form will not be accepted via email or fax, but questions can be sent to acctspayable@kerncounty.com.

Benefits of Direct Deposit

What is Direct Deposit? Direct deposit is a safe and easy way to have your money deposited directly into your checking or savings account. When you use direct deposit, you allow a company or organization to electronically transfer money into your bank account.

- It's safe. No more lost, stolen or misplaced checks.
- Direct Deposit is more confidential. There is considerably more security and control with an electronic transaction.
- Direct Deposit uses the same safeguards and security that companies and the government use to transmit money to each other every day.
- Pay is accessible earlier no waiting for a check to clear.

Complete the enclosed Enrollment form to start your Direct Deposit today!

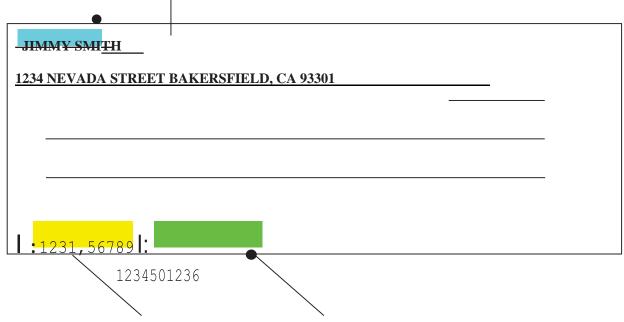
Kern County ACH Vendor/Payee Payment Enrollment Form

Kem County Information (Return forms to address below)	
Auditor-Controller-County Clerk	
1115 Truxtun Ave., 2nd Fl. Bakersfield, CA 93301	
Contact Person: Accounts Payable	Phone #:(661) 868-3599
PLEASE RETURN THIS FORM AS SOON AS POSSIBLE	
PAYEE INFORMATION	
NAME & ADDRESS (REQUIRED):	TAXPAYER ID: EIN OR SSN (Required):
EMAIL ADDRESS (REQUIRED):	TELEPHONE NO:
FINANCIAL INSTITUTION INFORMATION	
NAME OF BANK:	
ADDRESS OF BANK:	
	TELEPHONE NUMBER:
NINE-DIGIT ROUTING TRANSIT NUMBER:	
BANK ACCOUNT NUMBER:	
BANK ACCOUNT NAME:	
ACCOUNT TYPE	□Savings
I authorize you and the financial institution listed above to deposit my payment automatically to my Checking/Savings Account each time a payment is made and, if necessary, to adjust or reverse a deposit for any entry made to my account in error. This authorization will remain in effect until I have canceled it in writing and in such time as to afford you a reasonable opportunity to act on it. I will notify you immediately of any changes made to my Checking/Savings account.	
SIGNATURE OF INDIVIDUAL AND TITLE OF AUTHORIZED OFFICIAL:	TELEPHONE NUMBER:
	PLEASE PROVIDE COPY OF VOIDED CHECK

Attention: This information will be used by the Kern County Auditor-Controller-County Clerk to transmit payment data by electronic means to vendors financial institution.

Note: You must enclose a copy of a voided check for ACH enrollment.





Transit Number Bank Account Number